



**ILLINOIS DEMOCRATIC COUNTY CHAIRS' ASSOCIATION
GENERAL MEMBERSHIP MEETING
SATURDAY JUNE 11, 2021
CONDUCTED ONLINE VIA ZOOM
AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Executive Session
 - a. *IDCCA litigation update*
4. Endorsement Consideration
 - a. Illinois 13th Congressional District
5. President's Report
6. Secretary's Report
 - a. *Approval of minutes from January 22, 2022, General Membership Meeting*
7. Treasurer's Report
 - a. *Approval of Treasurer's Report from February 2022 - June 2022*
8. Executive Director's Report
9. Old Business
 - a. *Virtual Training Series*
 - b. *2022 Boot Camp Recap*
 - c. *IDCCA / Democratic Party of Illinois / National Democratic Training Committee Candidate Cohort Update*
 - d. *Contest Every Race / Text to Recruit Recap*
 - e. *2022 County Chairs' Brunch Update*
10. New Business
 - a. *County Convention Procedures*
 - b. *Candidate Appointment Procedures*
11. Adjourn



Code of Conduct

The Illinois Democratic County Chairs' Association is committed to providing an environment free from discrimination and harassment. We ask all meeting participants to embrace our values of equity and equality and conduct themselves in this meeting consistent with those values. President Zahorik has assigned two designees as the first point of contact for anyone who thinks they have experienced discriminatory, harassing or otherwise unacceptable behavior. We urge you to contact a designee if you have any concerns.

Designees

Dan Kovats, dan@ildcca.org, 217-753-3380 or 773-351-7818

Jillian Hawkins, jillian@ildcca.org, 217-753-3380



**ILLINOIS DEMOCRATIC COUNTY CHAIRS' ASSOCIATION
GENERAL MEMBERSHIP MEETING
SATURDAY JANUARY 22, 2021
CONDUCTED ONLINE VIA ZOOM**

MINUTES

Attendance – Executive Board

President Kristina Zahorik, (McHenry)	Vice President Billy Halstead, (Peoria) via proxy	Vice President Terry Redman (DeWitt)
Vice President Jay Briney (Mason)	Vice President Pam Davidson (Knox)	Vice President Toni Preckwinkle (Cook) via proxy
Vice President Teresa Vincent (Union)	Vice President Mike Barone (Jackson)	Treasurer Brittany Miller (Tazewell) via proxy
Secretary Pam Monetti (Macoupin)	At Large Member Dan Sidwell (Bond)	At Large Member Christine Ballard (Ogle)
At Large Member Fidencio Hooper-Campos (Whiteside)	At Large Member Rena Bever (Wabash)	At Large Member Lauren Beth Gash (Lake)
Sgt. At Arms Nate Brown (Randolph)		

Attendance – General Membership

Katherine Daniels (Adams)	Wendy LaFauce (Boone)	Rick Wilkin (Bureau)
Kimberly Hance (Cass)	John Spencer (Clay)	Mac White (Coles)
Kori Rempfer (DeKalb)	Ken Mejia-Beal (DuPage) via proxy	David Seiler (Effingham)
Al McDowell (Fayette)	Daryle Coleman (Fulton)	Jimmy Naville (Greene)
Richard Joyce (Grundy)	Kim Weaver (Hancock) via proxy	Robert Alexander (Jasper)



Mark Pohlman (Jersey) via proxy	Jack Skelcher (Johnson) via proxy	Brooke Shanley (Kendall)
Dani Brzozowski (LaSalle)	Joe Weger (Lawrence)	Dan Hobart (Livingston)
Gary Davis (Logan)	Randy Harris (Madison)	Rob Schnicker (Marion)
Randy Cottom (Massac)	Patrick Cortesi (McLean)	Scot Luchtefeld (Monroe)
Dana Ryan (Morgan)	Tim Singer (Moultrie)	Calen Campanella (Perry)
Sheila Maloney (Piatt)	Chauntelle Biagi-Bruer (Putnam)	Greg Mullinax (Richland)
Bill Houlihan (Sangamon)	Germaine Light (Vermilion)	Steven Buban (Warren)
Tommy Caliper (Williamson)	Junius Rodriguez (Woodford)	

- 1) Meeting was called to order at 12:01pm by President Kristina Zahorik.
- 2) President Zahorik led the organization in the Pledge of Allegiance.
- 3) Guest Speakers
 - a. *Samantha McClain, Workers Rights Amendment*
 - i. Introduced herself and Doug House (former IDCCA President). Samantha is the Campaign Manager for the Workers Rights Amendment ballot committee and Doug is the Political Director for the committee.
 - ii. Spoke about the amendment and how it will add language to the Illinois Constitution to provide workers with the constitutional right to organize and collectively bargain.
 - iii. Spoke about the bipartisan support when it passed through the Illinois legislature.
 - b. *Doug House, Workers Rights Amendment*
 - i. Spoke about the threshold needed to pass the amendment.
 - c. *Tim Drea, Illinois AFL CIO*
 - i. Spoke in the support of passing the Workers Rights Amendment and the support that Organized Labor will be putting behind this amendment.
 - d. *Abby Witt, Democratic Party of Illinois*
 - i. Provided an update on the Democratic Party of Illinois.
 - ii. Provided an update on the data that goes into Votebuilder. Provided information that the data comes from the county level to the State Board



- of Elections before the Democratic Party of Illinois can purchase it to upload.
- iii. Announced that the IDCCA has started an effort to get data directly from the county level to create work arounds for Votebuilder.
 - iv. Reminded County Chairs that they should have received their Votebuilder contracts from the Democratic Party of Illinois and everyone should sign them quickly.
 - v. Spoke about statewide and regional messaging that can be shared out to the County Chairs.
 - vi. Spoke about regional validators and asking County Chairs for assistance in this program.
- 4) Executive Director Dan Kovats announced the following proxies have been submitted for the meeting:
- a. Kim Weaver (Hancock) submits proxy to Bill Houlihan (Sangamon)
 - b. Toni Preckwinkle (Cook) submits proxy to Kristina Zahorik (McHenry)
 - c. Mark Pohlman (Jersey) submits proxy to Kristina Zahorik (McHenry)
 - d. Billy Halstead (Peoria) submits proxy to Bill Houlihan (Sangamon)
 - e. Brittany Miller (Tazewell) submits proxy to Kristina Zahorik (McHenry)
 - f. Ken Mejia-Beal (DuPage) submits proxy to Terrell Barnes
 - g. Jack Skelcher (Johnson) submits proxy to Brandi Bradley
- 5) *Executive Session*
- a. President Zahorik motioned for the meeting to enter Executive Session to discussion IDCCA involved litigation. Motion passed unanimously.
 - b. Meeting entered Executive Session at 12:27pm.
 - c. Meeting ended Executive Session at 12:43pm.
- 6) *President's Report*
- a. President Zahorik spoke about the importance of recruiting and filling spots for local offices on the ballot.
 - b. Spoke about the importance of talking with our voters and making sure that we are holding Republicans accountable.
- 7) *Secretary's Report*
- a. Secretary Pam Monetti submitted the minutes from the November 13, 2021, General Membership Meeting. Made a motion to accept the minutes as submitted. Vice President Terry Redman seconded the motion.
 - b. Motion passed unanimously.
- 8) *Treasurer's Report*
- a. Treasurer Brittany Miller submit her report for December 2021.
 - b. Current cash on hand:
 - i. State PAC – \$252,622.05



- ii. Federal PAC – \$51,276.77
 - c. Vice President Redman made a motion to approve the Treasurer’s Report as submitted. At Large Member Christine Ballard seconded the motion.
 - d. Motion passed unanimously.
- 9) *Executive Director's Report*
 - a. Executive Director Dan Kovats welcomed our Spring Semester Interns including Chris Sessions, Alexander Diaz, Michael Virgil.
 - b. Reported that the 2022 budget had been submitted to the Executive Board in December and was approved.
 - c. Reported that the IDCCA is hosting a low dollar virtual Trivia Night on Saturday, February 5th. Reported that we have over 100 participants signed up.
 - d. Reported that we are continuing our partnership with US Senator Dick Durbin and the Illinois Senate Democrats for office space in Springfield.
 - e. Reported that we have extended our consultant contracts for the 2022 cycle.
 - f. Updated the organization on resources that are available to them from the IDCCA:
 - i. Free access to the IDCCA for Zoom meetings and virtual fundraisers.
 - ii. Extra nonsurgical masks from the 2021 County Chairs Brunch.
 - iii. IDCCA staff are notaries and can notarize petitions.
 - g. Reported that Precinct Committeeperson recruitment mailers for Ford & Stark counties have started. Copies of these mailers are available for any County Chair who is interested in running these mailings.
 - h. Updated that we have renewed our partnership with Run for Something, a national candidate recruitment nonprofit. They have provided the IDCCA with a list of individuals who have registered who are interested in running for office. Run for Something has 291 individuals who are interested in running for office in Illinois. These candidates have been sent to the County Chairs for review and potential candidacy.
 - i. Reported that we have posted all the dates for IDCCA events in 2022.
- 10) *Old Business*
 - a. *IDCCA Sexual Harassment Prevention Policy*
 - i. President Zahorik thanked all the Chairs who have signed this policy and reminded Chairs that, if they are participating in IDCCA events, they should sign this policy immediately. Encouraged all Chairs to adopt a similar policy for their own County Party.
 - b. *Virtual Training Series (VTS)*
 - i. President Zahorik reported that our Virtual Training Series has restarted for the new year and additional trainings are being added throughout the



month. Reported that all trainings are posted on the IDCCA YouTube channel.

- ii. Executive Director Kovats reported that staff has submitted a memo that outlines VTS sessions for the next several months. Spoke about several training topics that have been recommended.

11) *New Business*

a. *2022 001 Workers Rights Amendment Resolution*

- i. Vice President Redman made a motion to adopt this resolution. Monroe County Chair Scot Luchtefeld seconded the motion. President Zahorik asked for discussion on the resolution.
- ii. Motion passed unanimously with no nay votes.

b. *County Chairs Brunch Update*

- i. President Zahorik announced that our annual event will be moving to the Bank of Springfield Center.
- ii. Executive Director Kovats reported that planning has already begun including new, engaging content. Reported we will be returning to tables for spaces. A hotel room block will be set up for at least one hotel.

c. *2022 Boot Camp Update*

- i. Executive Director Kovats reported that our Boot Camp will be moving location this year to Bloomington. Reported that we are continuing to partner with the National Democratic Training Committee for this event.
- ii. Registration will start in early March and will end the last week of March.
- iii. Reported that County Chairs will have input and final approval on all candidates who apply to participate in the Boot Camp.
- iv. Reported that the IDCCA General Membership Meeting will be held at the same time and same venue as the Boot Camp.
- v. Reported that Boot Camp will cover field operations, fundraising, communications, and digital.
- vi. Reported that all attendees must be fully vaccinated and show proof of vaccination to attend.



- d. *IDCCA / Democratic Party of Illinois / National Democratic Training Committee Candidate Cohort*
 - i. President Zahorik announced our partnership with the Democratic Party of Illinois and the NDTC for a 12-week training program specifically for countywide and County Board candidates.
 - ii. Individuals who attend Boot Camp will have the opportunity to be included in this inaugural Training Cohort. Individuals must either attend Boot Camp or have a baseline knowledge of campaigns. Candidates must be on the November 2022 ballot and must be unopposed in the Primary Election.
 - iii. 40 – 60 candidates will be selected for the Cohort. County Chairs will be input and approval on any candidate accepted into the Cohort.
- e. *Contest Every Race “Text to Recruit”*
 - i. President Zahorik reported that our “text to recruit” program was moving forward in response to County Chairs input on needing recruitment assistance. Texting began on January 19, 2022.
 - ii. President Zahorik reminded everyone that this is an investment to assist every County Chair with recruitment. A significant number of individuals being contacted have never been contacted by the County Party before.
 - iii. Executive Director Kovats reported that all responses will be vetted by the IDCCA and forwarded to the County Chairs for consideration.
 - iv. Executive Director Kovats reported that initial meetings are being scheduled for each County Chair and interested candidates.
- f. *2021 Annual Report*
 - i. President Zahorik reported that the 2021 Annual Report has been released on the IDCCA website. The Annual Report highlights all the work from last year and the work we are doing throughout the state.
- g. *Endorsement Procedures*
 - i. President Zahorik reported that she asked staff to update and codify our endorsement procedures. Updated procedures have been submitted to the General Membership. Updates in the procedures reflect the grassroots nature of our organization.

12) *Adjourn*

- a. Meeting was adjourned at 1:33pm.



January 2022 Treasurer's Report – State PAC

1. State the beginning balance:

Date: January 1, 2022

Balance: \$286,603.97

2. Indicate money received (contributions to events or programs):

Amount: \$11,399.44

from Internal Revenue Service (Refund)

Amount: \$5,145.00

from Various Donors (2022 Trivia Night)

Amount: \$123.25

from Various Donors (General Donation & Web Store)

Total Contributions: \$16,667.69

3. State the main expenses:

Amount: \$11,738.78

to Payroll

Amount: \$11,000.00

to Nancy Kohn Consulting & Apollo Artistry (Consulting)

Amount: \$2,983.48

to Non Event Printing

Amount: \$2,500.00

to Facility Rental (2022 Boot Camp)

Amount: \$1,969.51

to Rent & Utilities

Amount: \$1,581.30

to Travel & Hotel

Amount: \$1,314.60

to Website / Web Store / Email Marketing

Amount: \$250.00

to Trivia Workshop (2022 Trivia Night)

Amount: \$89.91

to ActBlue (Online Donation Processing)

Total Disbursements: \$33,448.95

4. Indicate closing balance:

Date: January 31, 2022

Balance: \$269,822.71

Prepared by: _____

Reviewed by: _____

Date: _____

2/10/22

Date: _____

2-10-22

Accepted by: _____

Brittany S. Miller

Date: _____

02/13/22



January 2022 Treasurer's Report – Federal PAC

1. State the beginning balance:

Date: January 1, 2022

Balance: \$51,355.33

2. Indicate money received:

Amount: \$2,135.00 from Various Donors (Digital)

Total Contributions: \$2,135.00

3. State the main expenses:

Amount: \$5,000.00 to Democratic Party of Illinois (Votebuilder)

Amount: \$321.36 to NGP Van Inc (Fundraising Software)

Amount: \$125.31 to Act Blue (Online Donation Processing)

Total Disbursements: \$5,446.67

4. Indicate closing balance:

Date: January 31, 2022

Balance: \$48,043.66

Prepared by: 

Date: 2/10/22

Reviewed by: 

Date: 2-10-22

Accepted by: *Brittany S. Miller*
Brittany S. Miller, Feb 13, 2022 09:35 CST

Date: 02/13/22



February 2022 Treasurer's Report – State PAC

1. State the beginning balance:

Date: February 1, 2022

Balance: \$269,822.71

2. Indicate money received (contributions to events or programs):

Amount: <u>\$2,500.00</u>	from	<u>ActBlue (2021 Boot Camp)</u>
Amount: <u>\$1,495.00</u>	from	<u>Various Donors (2022 Trivia Night)</u>
Amount: <u>\$1,192.85</u>	from	<u>Various Donors (Digital & Web Store)</u>
Amount: <u>\$500.00</u>	from	<u>Glenn Poshard (General Donation)</u>

Total Contributions: \$5,687.85

3. State the main expenses:

Amount: <u>\$11,970.47</u>	to	<u>Payroll</u>
Amount: <u>\$6,500.00</u>	to	<u>Nancy Kohn Consulting (Consulting)</u>
Amount: <u>\$4,597.26</u>	to	<u>Illinois State University (2022 Boot Camp)</u>
Amount: <u>\$1,648.21</u>	to	<u>AB Compuprint (2022 Trivia Night)</u>
Amount: <u>\$1,033.00</u>	to	<u>Party Building Activities</u>
Amount: <u>\$750.00</u>	to	<u>NGP Van (Fundraising Software)</u>
Amount: <u>\$503.37</u>	to	<u>Utilities</u>
Amount: <u>\$406.00</u>	to	<u>United States Postal Service (Non-Event Postage)</u>
Amount: <u>\$400.00</u>	to	<u>Barb Mason Campaign Services (Compliance)</u>
Amount: <u>\$385.24</u>	to	<u>Misc. Expenses</u>

Total Disbursements: \$28,753.89

4. Indicate closing balance:

Date: February 28, 2022

Balance: \$246,756.67

Prepared by: [Signature]

Reviewed by: [Signature]

Date: 3/9/22

Date: 3/9/22

Accepted by: Brittany S. Miller
Brittany S. Miller (Mar 9, 2022 16:33 CST)

Date: 03/09/22



February 2022 Treasurer's Report – Federal PAC

1. State the beginning balance:

Date: February 1, 2022

Balance: \$48,043.66

2. Indicate money received:

Amount: \$910.00 from Various Donors (Digital)

Total Contributions: \$910.00

3. State the main expenses:

Amount: \$1,000.00 to Nelson Wurth Consulting (Compliance)

Amount: \$321.36 to NGP Van Inc (Fundraising Software)

Amount: \$38.57 to Act Blue (Online Donation Processing)

Total Disbursements: \$1,359.93

4. Indicate closing balance:

Date: February 28, 2022

Balance: \$47,593.73

Prepared by: 

Reviewed by: 

Date: 3/9/22

Date: 3/9/22

Accepted by: 
Brittany S. Miller (Mar 9, 2022 16:34 CST)

Date: 03/09/22



March 2022 Treasurer's Report – State PAC

1. State the beginning balance:

Date: March 1, 2022 Balance: \$246,756.67

2. Indicate money received (contributions to events or programs):

Amount: \$18,000.00 from Various Donors ('22 Party Builder Awards)
Amount: \$5,000.00 from FK Day (General Donation)
Amount: \$500.00 from Painters' District Council 58 ('22 Trivia Night)
Amount: \$146.50 from Various Donors (Digital & Web Store)

Total Contributions: \$23,646.50

3. State the main expenses:

Amount: \$12,211.22 to Payroll
Amount: \$9,500.00 to Fundraising & Digital Consulting
Amount: \$5,000.00 to Apollo Artistry (Digital Ad Buy)
Amount: \$2,192.48 to Travel & Food
Amount: \$1,087.47 to Misc. Expenses
Amount: \$1,000.00 to Will County Democratic Party (Contribution)
Amount: \$860.50 to Misc. Expenses ('22 Party Building Awards)
Amount: \$564.09 to Utilities
Amount: \$500.00 to Citizen Action Illinois (Membership Dues)
Amount: \$475.00 to State Farm Insurance (Insurance)
Amount: \$351.01 to Brown Hay & Stephens (Legal Costs)

Total Disbursements: \$33,741.77

4. Indicate closing balance:

Date: March 31, 2022 Balance: \$236,661.40

Prepared by: [Signature]

Reviewed by: [Signature]

Date: 4/4/22

Date: 4/4/22

Accepted by: Brittany S. Miller
Brittany S. Miller (Apr 4, 2022 18:17 CDT)

Date: 04/04/22



March 2022 Treasurer's Report – Federal PAC

1. State the beginning balance:

Date: March 1, 2022

Balance: \$47,593.73

2. Indicate money received:

Amount: \$2,150.00 from Various Donors ('22 Party Builder Awards)

Amount: \$943.00 from Various Donors (Digital)

Amount: \$50.00 from David Johnson (General Donation)

Total Contributions: \$3,143.00

3. State the main expenses:

Amount: \$1,750.00 to Schakowsky for Congress (Contribution)

Amount: \$39.52 to Act Blue (Online Donation Processing)

Total Disbursements: \$1,789.52

4. Indicate closing balance:

Date: March 31, 2022

Balance: \$48,947.21

Prepared by: _____

Date: 4/4/22

Reviewed by: Jillie Hawkins

Date: 4/4/22

Accepted by: Brittany S. Miller

Date: 04/04/22



April 2022 Treasurer's Report – State PAC

1. State the beginning balance:

Date: April 1, 2022

Balance: \$236,661.40

2. Indicate money received (contributions to events or programs):

Amount: \$15,725.00 from Various Donors ('22 Party Builder Awards)
Amount: \$4,640.00 from Various Donors ('22 Boot Camp)
Amount: \$3,140.00 from Various Donors ('22 Springfield Reception)
Amount: \$1,750.05 from Various Donors (Digital / Brunch / Party Activities)

Total Contributions: \$25,255.05

3. State the main expenses:

Amount: \$18,346.96 to Payroll
Amount: \$9,500.00 to Fundraising & Digital Consulting
Amount: \$5,615.00 to Campaign Contributions
Amount: \$4,126.00 to '22 Party Builder Awards Reception
Amount: \$2,324.60 to Various expenses (website/webstore/donation processing/etc.)
Amount: \$1,887.29 to Travel / Food expenses
Amount: \$1,806.80 to Invite printing & postage ('22 Springfield Reception)
Amount: \$1,500.00 to Sears Building LLC (Rent)
Amount: \$686.48 to Utilities

Total Disbursements: \$45,793.13

4. Indicate closing balance:

Date: April 30, 2022

Balance: \$216,123.32

Prepared by: _____

Date: 5/13/22

Reviewed by: Jillian Hawkins

Date: 5/13/22

Accepted by: Brittany S. Miller

Date: 05/14/22



April 2022 Treasurer's Report – Federal PAC

1. State the beginning balance:

Date: April 1, 2022 Balance: \$48,947.21

2. Indicate money received:

Amount: \$880.00 from Various Donors (Digital)
Amount: \$870.00 from Various Donors ('22 Springfield Reception)
Amount: \$170.00 from Various Donors (Boot Camp & '22 Party Builder Awards)

Total Contributions: \$1,920.00

3. State the main expenses:

Amount: \$1,000.00 to Nelson Wurth Consulting (Compliance)
Amount: \$500.00 to Mark Huffman Creative (Boot Camp Photography)
Amount: \$27.58 to Act Blue (Online Donation Processing)

Total Disbursements: \$1,527.58

4. Indicate closing balance:

Date: April 30, 2022 Balance: \$49,339.63

Prepared by: [Signature]
Date: 5/13/22

Reviewed by: Jillian Hawkins
Date: 5/13/22

Accepted by: Brittany S. Miller
Brittany S. Miller (May 14, 2022 09:46:01 CDT)
Date: 05/14/22



May 2022 Treasurer's Report – State PAC

1. State the beginning balance:

Date: May 1, 2022

Balance: \$216,123.32

2. Indicate money received (contributions to events or programs):

Amount: \$5,990.00 from Various Donors ('22 Springfield Reception)
Amount: \$1,575.00 from Various Donors ('22 Brunch)
Amount: \$1,443.20 from Various Donors ('22 Boot Camp)

Total Contributions: \$9,008.20

3. State the main expenses:

Amount: \$12,203.44 to Payroll
Amount: \$12,500.00 to Fundraising & Digital Consulting
Amount: \$8,600.00 to Campaign Contributions
Amount: \$3,190.85 to '22 Boot Camp
Amount: \$2,114.57 to Misc. Expenses (supplies, travel, texting, etc.)
Amount: \$1,394.31 to Non-Event Printing
Amount: \$471.34 to Utilities
Amount: \$322.64 to Website Development

Total Disbursements: \$40,982.15

4. Indicate closing balance:

Date: May 31, 2022

Balance: \$184,149.37

Prepared by: _____

Reviewed by: _____

Date: 6/3/22

Date: 6/3/22

Accepted by: Brittany S. Miller

Date: 06/06/2022



May 2022 Treasurer's Report – Federal PAC

1. State the beginning balance:

Date: May 1, 2022

Balance: \$49,339.63

2. Indicate money received:

Amount: \$1,026.00 from Various Donors (Digital)

Amount: \$875.00 from Various Donors ('22 Springfield Reception)

Amount: \$150.00 from Terry Redman ('22 Party Builder Awards)

Total Contributions: \$2,051.00

3. State the main expenses:

Amount: \$268.22 to NGP Van (Fundraising Software)

Amount: \$38.07 to Act Blue (Online Donation Processing)

Total Disbursements: \$306.29

4. Indicate closing balance:

Date: May 31, 2022

Balance: \$51,084.34

Prepared by: _____

Date: 6/3/22

Reviewed by: _____

Date: 6/3/22

Accepted by: Brittany S. Miller

Date: 06/06/2022



DATE: June 11, 2022
TO: Illinois Democratic County Chairs
FROM: Executive Director Dan Kovats
SUBJECT: County Convention Procedures

DISCLAIMER – The author of this memorandum is not an attorney. This memorandum is for informational purposes only. It is not, and cannot be relied upon as, an opinion regarding the legal sufficiency of any course of conduct. Any questions regarding compliance with Illinois law should be directed to a licensed attorney.

The County Convention (the “Convention”) is an important event which ensures that each County Party continues to operate with elected leadership. At the Convention, each County Party will elect its own leadership. After the Illinois Democratic Primary, there are several steps each County Chair should take to host the Convention.

Each County Party must conduct its Convention 29 days following the primary election. 10 ILCS 5/7–9(a). In 2022, the primary election (the “Primary”) is scheduled for June 28, 2022. 10 ILCS 5/2A–1.1b(k). As a result, every County Party **must** conduct its Convention on Wednesday, July 27, 2022. Each County Party’s by-laws may contain provisions which provide additional restrictions beyond those discussed in this memorandum. If your County Party already has established by-laws regarding your Convention, you must consult those by-laws. This document is intended to provide general information as to certain practices which may be used to hone the process that each County Party uses with respect to its Convention.

On July 27, 2022, each County Party must meet, elect its leadership, and report the results of its election to the Illinois State Board of Elections and the Illinois Democratic County Chairs’ Association. The term of each elected officer in the County Party coincides with her/his/their term as Precinct Committeeperson and should not last longer than two years. Unless your County Party’s by-laws create term limits for County Party leadership, there are no term limits on any County Party leadership. The only people eligible to run for County Chair, or who may vote for County Chair, at the Convention are elected Precinct Committeepersons. All remaining elected leadership positions may be filled by unelected Precinct Committeepersons or people who are not Precinct Committeepersons. However, any vote at the Convention regarding County Party leadership should only involve elected Precinct Committeepersons.

Below are some procedures which may help your County Convention run smoothly:

1. Immediately after the Primary, or as soon thereafter as is practicable, the current County Chair should send out notice of date, time, and location of the Convention. This notice can be sent via US Mail or e-mail but must be sent in a manner that complies with the County Party’s bylaws, if a requirement on notice exists in the bylaws. The Convention should be held at a location that is convenient, accessible, and large enough to host the Convention. It does not need to be held in the County seat.



2. Once the results of the Primary have been certified by the County Clerk, contact the County Clerk's, and request a breakdown of all Democratic ballots requested in each precinct. Each Precinct Committeeperson has a weighted vote in the Convention and the weighted vote is determined by the number of all Democratic ballots requested in that precinct. Only precincts that have an elected Precinct Committeeperson should be considered in voting.

3. The current County Chair, or a designee, will create the ballot for the elected Precinct Committeeperson to use for any of the contested County Party leadership elections. The ballot should contain the Precinct Committeeperson's name, precinct, and total number of weighted votes (determined as explained in paragraph 2 above). The ballots should be handed out at the start of the Convention.

4. Contact your County Clerk's office and ask if the County Clerk, or a representative, can be present at the start of the Convention. The County Clerk's office has several forms that each Precinct Committeeperson must sign before being sworn in. Once all forms have been signed by the elected Precinct Committeepersons, ask the County Clerk, or the representative, to administer the Oath of Office to all Precinct Committeepersons.

5. The current County Chair will serve as the Convention Chair. The current County Party Secretary will serve as the Convention Secretary. The Convention Chair has the authority to appoint a Sargent at Arms (to maintain order during the meeting) and a Parliamentarian (to ensure that the meeting is run by proper procedure) for the Convention. An attorney would be a good candidate to serve as Parliamentarian.

6. Once all elected Precinct Committeepersons have been sworn in, the Convention Chair should ask for a motion to take the Convention into Executive Session. Once in Executive Session, all guests should be asked to leave.

7. After any guests have been removed from the Convention, the Convention Chair can open nominations for County Chair. Any nomination should be made from an elected Precinct Committeeperson and will require the second of another elected Precinct Committeeperson. If a nomination is not seconded by an elected Precinct Committeeperson, the nomination fails and should not be considered. The nominee can decline the nomination if she/he/they so choose. The nominated candidate should be present at the Convention at the time of her/his/their nomination.

8. If more than one person has been nominated for County Party Chair, the Convention Chair should allow each candidate an opportunity to speak at the Convention. The speaking time will be determined by the Convention Chair; a reasonable amount of time (5-10 minutes per candidate) should be given for each candidate to speak.

9. Once all candidates for County Chair have spoken, the Convention Chair shall close nominations for this office.



10. The Convention Chair will repeat the same nominating process as outlined in paragraphs 7 through 9 above for the remaining elected leadership positions in the County Party, as determined by the County Party's by-laws. At a minimum, each County Party should elect a County Chair and Treasurer. Many County Parties also elect several Vice-Chairs, Secretary, and other various roles.

11. After all candidates have been nominated and have addressed the Convention, the Convention Chair shall start the voting process. Each Precinct Committeeperson shall receive a ballot with their name, precinct, and total weighted votes on it (as explained in paragraph 3 above). The Precinct Committeeperson should write in the name of the candidate they wish to vote for. The Precinct Committeeperson shall vote by secret ballot.

12. The Convention Chair shall appoint three elected Precinct Committeepersons who have not been nominated for leadership positions in the County Party to serve as the Election Monitors. These Election Monitors are responsible for distributing and collecting the ballots to all Precinct Committeepersons. The Election Monitors are also responsible for counting the votes of any contested election.

13. If any nominees for elected leadership positions in the County Party are unopposed for election, the Convention Chair may ask for a motion to elect the candidate for that office by acclamation. If all nominees for elected leadership positions in the County Party are unopposed for election, the Convention Chair can ask for a motion to elect all nominees by acclamation.

14. After all the ballots have been submitted to the Election Monitors, the Convention Chair may allow guests and media to rejoin the Convention.

15. The Election Monitors shall tabulate the weighted votes for any contested elections. Once the Election Monitors have verified the official vote total in each contested race, they should submit the results to the Convention Chair and the Convention Secretary. The Convention Chair should then announce the successful nominee in each contested election.

16. It is the newly elected County Chair's responsibility to inform the Illinois State Board of Elections and the Illinois Democratic County Chairs' Association of the results of the elections held in the Convention. Only the names of the successful nominees should be shared, not any vote totals. This must be completed by August 1st. The County Chair must email this information to:

- Illinois Board of Elections – Conor Wrigley – cwrigley@elections.il.gov
- IDCCA – Dan Kovats – dan@ildcca.org



17. The County Chair must include the following information for everyone elected to leadership positions in the County Party:

- Name
- Elected County Party Office
- Precinct
- Address
- Phone
- Email

18. Depending on the results of the election, additional steps may be required from the newly elected County Party officers. This includes, but is not limited to, the following:

- Changing the names of approved check signers on the County Party checking account
- Filing an Amended Statement of Organization with the Illinois State Board of Elections for a new County Chair and/or Treasurer.
- Any other duties or responsibility that need to be transitioned per the County Party by-laws.

As explained above, this information is provided by the IDCCA as to how each County Party can conduct its Convention. Many County Parties already have set procedures for the Convention in its by-laws. Feel free to incorporate any of these best practices into the existing procedures. If there are any legal questions that might come up before or during your County Party's Convention, please contact an attorney for legal advice. If you do not have an attorney available to your County Party, IDCCA staff may be able to help connect you with one.



Illinois Democratic Leadership Key Staff Contacts

Democratic Party of Illinois	Abby Witt	Abby@ildems.com
Democrats of the Illinois House (Speaker Welch)	Laurie Duszynski	LDuszynski@HDemsIL.com
Illinois Senate Democratic Fund (President Harmon)	Magen Ryan	magen@ilsenatedems.org
Illinois Democratic Women	Kim Savage	kimsavage@gmail.com
Illinois Democratic Women	Lee Franklin	leesparks6@icloud.com
Young Democrats of Illinois	Quinne Welter	welter.quinne@gmail.com
College Democrats of Illinois	Daniel Green	collegedemocratsillinois@gmail.com

Governor JB Pritzker	Michael Ollen	mike@jbpritzkercampaign.com
Governor JB Pritzker	Chris Shallow	christopher@jbpritzkercampaign.com
Lt. Governor Juliana Stratton	Jennifer Blackman	jennifer@teamjulianastratton.com
Attorney General Kwame Raoul	Hanah Jubeh	hanah@kwameraoul.com
Secretary of State Jesse White	Rocco Claps	Rocco.Claps@gmail.com
Comptroller Susana Mendoza	Jack Londrigan	jack.londrigan@susanamendoza.com
Treasurer Mike Frerichs	Tony Anthony	tony@friendsoffrerichs.com
Treasurer Mike Frerichs	Samantha Szpunar	sam@friendsoffrerichs.com
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US Senator Dick Durbin	Greg Bales	gmbales@gmail.com
US Senator Tammy Duckworth	Cameron Joost	cameron@tammyduckworth.com
Congressman Bobby Rush		
Congresswoman Robin Kelly	Tony Presta	tonyniu@yahoo.com
Congresswoman Robin Kelly	John Moore	johnvmoore@gmail.com
Congressman Marie Newman	Ben Hardin	ben@marienewmanforcongress.com
Congressman Chuy Garcia		
Congressman Mike Quigley	Erica Kelly	ericakelly@gmail.com
Congressman Sean Casten	Don Black	don@castenforcongress.com
Congressman Danny Davis		
Congressman Raja Krishnamoorthi	Brian Kaissi	brian@rajaforcongress.com
Congresswoman Jan Schakowsky	Ben Head	benhead@janschakowsky.org
Congressman Brad Schneider	Jake Kaplan	jake@schneiderforcongress.com
Congressman Bill Foster	Robert Bourret	Robert@billfoster.com
Congresswoman Lauren Underwood	Ronnie Cho	ronnie@underwoodforcongress.com
Congresswoman Cheri Bustos	Coburn Gillies	coburn@cheribustos.com

Secretary of State Candidates

Candidate	Staffer	Email
Alexi Giannoulis	Haleigh Hoff	haleigh@alexiforum.com
David Moore	Delmarie Cobb	dlcobb@thepublicityworks.net
Anna Valencia	Allison Schraub	allison@voteannavalencia.com



GENERAL MEMBERSHIP RESOLUTION 2022 – 001

WHEREAS, the membership of the Illinois Democratic County Chairs' Association (the "IDCCA") is committed to supporting the rights of all to collectively bargain in the State of Illinois,

WHEREAS, the IDCCA supports Organized Labor's efforts to uplift working families and the middle class throughout Illinois and the nation,

WHEREAS, on May 26, 2021, the 102nd Illinois General Assembly passed Senate Joint Resolution Constitutional Amendment 0011 that amends the Bill of Rights Article of the Illinois Constitution to add Section 25: Workers' Rights,

WHEREAS, the proposed Section 25: Workers' Rights would state:

(a) Employees shall have the fundamental right to organize and to bargain collectively through representatives of their own choosing for the purpose of negotiating wages, hours, and working conditions, and to protect their economic welfare and safety at work. No law shall be passed that interferes with, negates, or diminishes the right of employees to organize and bargain collectively over their wages, hours, and other terms and conditions of employment and workplace safety, including any law or ordinance that prohibits the execution or application of agreements between employers and labor organizations that represent employees requiring membership in an organization as a condition of employment.

WHEREAS, SJRCA0011 has been added to the November 2022 General Election ballot for consideration of the voters of Illinois,

NOW THEREFORE, BE IT RESOLVED, BY THE ILLINOIS DEMOCRATIC COUNTY CHAIRS' ASSOCIATION, AS FOLLOWS:

1. The IDCCA supports the rights of all to collectively bargain.
2. The IDCCA supports our partners in Organized Labor.
3. The IDCCA endorses the passage of the Workers' Rights Amendment on the November 2022 General Election ballot.
4. The IDCCA strongly encourages County Democratic Parties, Democratic elected officials, and Democratic candidates seeking office endorse the Workers' Rights Amendment.

Kristina Zahorik
Kristina Zahorik (Feb 7, 2022 10:17 CST)

Kristina Zahorik
President of the IDCCA

Pam Monetti

Pam Monetti
Secretary of the IDCCA

January 22, 2022



Nikki Budzinski
Nikki for Congress
PO Box 5171
Springfield, IL 62702

5/24/2022

C/O Dan Kovats
Illinois Democratic County Chairs' Association
316 E Monroe
Springfield, IL 62701

Letter of Interest

Dear Dan,

I write this letter to express my excited interest in the endorsement of the Illinois Democratic County Chairs Association. As someone that has worked in Illinois politics for many years, I know how important County Chairs are to the Democratic process in our state and how crucial they are to getting the vote out. I would be honored to earn the support of the IDCCA and the 7 chairs in Illinois' 13th Congressional District. I look forward to hearing from you on next steps.

Sincerely,

-Nikki Budzinski



Nikki Budzinski
Nikki for Congress
PO Box 5171
Springfield, IL 62702

5/24/2022

C/O Dan Kovats
Illinois Democratic County Chairs' Association
316 E Monroe
Springfield, IL 62701

Agenda and Qualifications

Qualifications – I have spent my career bringing people together to deliver results for working families on multiple levels of government. I believe that serving as the member of Congress for Illinois' 13th Congressional District would be a continuation of that work and makes me qualified to serve. Working in the labor movement, I advocated for fire fighters and meat packers to make sure they had safe working conditions and fair pay. As a senior advisor to Governor Pritzker, I helped lead the charge to pass a \$15 minimum wage in Illinois and chaired his Rural Broadband Advisory task force. Serving as the Chief of Staff in President Biden's Office of Management and Budget, I helped to implement the American Rescue Plan and set up the Made in America office, which prioritizes American goods in federal contracts.

My Agenda – When I am elected to Congress, I will fight for policies that will fight inflation and help working families keep more of what they earn. I will help lower the cost of prescription drugs by allowing Medicare to negotiate the price of prescription drugs with drug manufacturers and lower the cost of insulin by setting a price cap of \$35. I will help to fight inflation by decreasing our reliance on China and a broken supply chain by making things here in America again and increasing manufacturing in Illinois. I will help put money back in working families' pocket by supporting the child tax credit and other forms of middle class tax cuts.



Nikki Budzinski
Nikki for Congress
PO Box 5171
Springfield, IL 62702

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Illinois Democratic County Chairs' Association
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Springfield, IL 62701

IDCCA Coordination Plan

During my campaign and when I am elected to Congress, I plan to work closely with the IDCCA and the 7 county chairs in my district to run an effective campaign and make sure I am hearing the needs of the community as a member of Congress. Already, I stay in close contact with the county chairs in IL13 and will continue to do for the duration of my campaign.

My campaign team will maintain regular communication with each of the Chairs and a designated contact at the IDCCA on a weekly basis to ensure they are looped in to all parts of the campaign and aware of any events that I am doing. Additionally, my campaign will continue to lean on the local knowledge of each of the County Chairs for local political advice, advisors on different events that are happening in their county, and recommendations on local political outreach to key constituency groups. As a member of Congress, I would explore ideas like having at least one quarterly meeting with all of the county chairs in IL13 to discuss the needs of the County Party and each community.

With the help of the IDCCA and the County Chairs in IL13, I look forward to running a strong campaign and being a successful advocate for working families in IL13.

Sincerely,

-Nikki Budzinski



Nikki Budzinski has spent her life organizing for change and fighting for working families.

She is running for Congress in Illinois' 13th District to build upon her record of bringing people together to get things done. Nikki believes everyone should **have access to college or vocational training, a good-paying job, affordable child care, and an economic recovery** that leaves no one behind.

Born in Peoria, Nikki's parents taught her the importance of family, community, and service to others. From her grandpa, a union painter, she saw how **unions built and sustained the middle class**. From her grandma, a public school teacher, she learned the value of a good education. Nikki attended the University of Illinois at Urbana-Champaign and was inspired to **devote her life to public service** after interning for former Congressman Dick Gephardt, former Senator Paul Simon, and Planned Parenthood.

Nikki has spent her entire career standing up for working families. After college, Nikki traveled the country fighting to get hardworking people the pay and workplace safety conditions they deserve. She worked for the IAFF Firefighters' union to help **look out for our first responders who put their lives on the line for us every day**, making sure they have the equipment, training, and health protections they need. Then she stood with UFCW workers, **making sure grocery workers and meatpackers got a fair day's pay and workplace protections** at dangerous processing plants. She also fought to protect workers' rights to collectively bargain for fair pay, safety protections, and benefits in states trying to attack those rights.



As Governor JB Pritzker's senior advisor on labor issues, **Nikki successfully led the charge to raise the minimum wage to \$15 an hour**. By bringing workers, small businesses, and elected officials to the negotiating table, Nikki worked to make sure that all working families across Illinois can maintain a decent standard of living. Also in the Governor's office, Nikki served as the Chair of Broadband Advisory Council that expanded high-speed "broadband" Internet across Illinois.

Later, Nikki helped President Biden set up his new administration and deliver much-needed relief for working families facing unprecedented challenges from the pandemic. As **Chief of Staff for Biden's Office of Management and Budget**, she served in the office that helped implement the American Rescue Plan. She also helped get the Made in America Office off the ground, which helps **ensure American companies and manufacturers get first priority** in any taxpayer-funded contracts.

Nikki has spent her career improving the lives of workers, and she wants to go to Congress to build on that work. She'll help working families get on their feet, get back to work, and get the type of good-paying middle-class jobs that used to be available to communities all over Central Illinois but are harder and harder to come by every year.



Illinois' 13th District: Democrats' Best Chance to Pick Up an Open Republican Seat in the Midwest.

The Governor recently signed into law new congressional district maps as approved by the General Assembly. The new 13th District includes Springfield, Champaign, the Metro East, and many surrounding communities.

The map looked different in 2020, when Donald Trump won the district by several points. Things have changed for 2022: the **new district leans more Democratic** and incumbent Rodney Davis announced he will not be running in the 13th. That means **IL-13 is the best chance in the Midwest for Democrats to pick up an open Republican seat** – and Nikki Budzinski is the strongest candidate to win.



Political forecaster singles out Budzinski as national "bright spot" for Democrats

January 4, 2022

"The start of 2022 is an ideal time to take stock of the nation's cartographic makeover... the DCCC hasn't yet rolled out its typical "Red to Blue" list. But there are a few bright spots, including Nikki Budzinski (IL-13)..."

THE COOK
**POLITICAL
REPORT**
WITH AMY WALTER



Current Endorsements

US Sen. Tammy Duckworth
US Sen. Dick Durbin
US Rep. Cheri Bustos
US Rep. Sean Casten
US Rep. Bill Foster
US Rep. Jesús "Chuy" García
US Rep. Raja Krishnamoorthi
US Rep. Mike Quigley
US Rep. Jan Schakowsky

EMILY's List
Elect Democratic Women
J Street

Illinois State Treasurer Michael Frerichs
Madison County Democratic Party
St. Clair County Democratic Party

State Sen. Christopher Belt
State Rep. Jay Hoffman,
Assistant Majority Leader
State Rep. LaToya Greenwood,
House Democratic Caucus Chair
State Rep. Katie Stuart

Illinois AFL-CIO
Amalgamated Transit Union (ATU)
Associated Fire Fighters of Illinois (AFFI)
Bricklayers and Allied Craftworkers (BAC) Local 8
Communications Workers of America (CWA)
IBEW Locals 51, 146, 193, 309, 601 and 649
Illinois Federation of Teachers (IFT/AFT)
International Association of Heat and Frost Insulators and Allied Workers
SEIU State Council
Sheet Metal Air Rail and Transportation Workers' Union
UFCW Local 881
United Brotherhood of Carpenters (UBC)
United Steelworkers (USW)
Southwestern Illinois Building Trades Council
International Association of Bridge, Structural, Ornamental
and Reinforcing Iron Workers



*"There was just so much politics around bringing a \$15 minimum wage to Illinois. But **by bringing people together and staying true to our word and our values, we got it done.** Now, every year, low-wage workers are going to get a dollar more in their paycheck. And by 2025, we'll get to \$15 an hour. This means a tremendous amount to me, and it shows what we can get done when **we're focused on helping working people.**"*

-Nikki Budzinski

Join the Team

Nikki for Congress

P.O. Box 5171

Springfield, IL 62705-5171

<https://secure.actblue.com/donate/nikkiforcongress>

Learn More

NikkiForCongress.com

